



The Board of Education of School District No. 83 (North Okanagan-Shuswap)

2021-2022 ANNUAL BUDGET DEVELOPMENT TIMELINE AND PROCESS

December 15, 2020	Regular Public Board Meeting <i>Approve 2021-2022 Annual Budget Development Timeline and Process</i>
February 1, 2021	Budget Committee Meeting “Budget 101” and “Talking Tables 2021” Opportunity for trustees to hear directly from the field; facilitated interactive group discussion around key educational topics/issues; to ensure priorities are established prior to determining where budgets are allocated; opportunity for partner groups to present and share values and perspectives directly with trustees and the Senior Leadership Team. Senior Leadership Team to present primary operational goals and initiatives for discussion and feedback
February 16, 2021	Regular Public Board Meeting <i>Approve the Budget Development Guiding Principles</i>
March 29, 2021	Budget Committee Meeting Review projected student enrolment and the Ministry of Education’s 2021-2022 <i>Preliminary Operating Grant</i> announcement; review/discuss known cost pressures.
Mid-April 2021	Departments develop budget overviews including priorities and initiatives based on the approved <i>Budget Development Guiding Principles</i> , approved district plans and the Board’s <i>Strategic Plan</i> . Summaries from each department will be provided to Budget Committee members via email.
April 22, 2021	Budget Committee Meeting Review of budget submission from all departments; committee members invited to ask questions and provide feedback.
May 4, 2021	Budget Committee Meeting Continuation of review of budget submissions, as required, and response to any follow-up questions/discussion. Presentation of first draft of the 2021-2022 Preliminary Annual Budget, along with summary of budget changes, adjustments and initiatives for review, discussion, feedback and recommendations from committee members; all department leads will be invited to join this meeting
May 10 2021	Public Budget Consultation Meeting <i>Budget consultation meeting for school communities and the public via Live Stream</i>
May 10-18, 2021	<i>Circulate online 2021-2022 Preliminary Annual Budget Feedback Form</i>
May 26, 2021	Committee of the Whole Review and consider all feedback, including Budget Working Committee recommendations, online survey results, and comments/feedback received at the Public Consultation Meeting; final discussion/review of proposed draft budget

June 15, 2021	Regular Public Board Meeting <i>Approve the 2021-2022 Preliminary Annual Budget Bylaw</i>
October 2021	Budget Committee Meeting Review of estimated block revenues based on September 30th 1701 student data submission, and discussion of budgetary impacts. Review proposed adjustments to allow for discussion and feedback from committee members
January 2022	Committee of the Whole Review the district's <i>2021-2022 Interim Operating Grant allocation</i> and engage in final discussion/review of proposed draft amended budget
February 2022	Regular Public Board Meeting <i>Approve the 2021-2022 Amended Annual Budget Bylaw</i>

NOTES:

1. Meeting dates, times and locations to be confirmed a minimum of one week prior to the meeting
2. Additional Budget Committee meetings may be called as deemed necessary by Budget Committee Chair