

SCHOOL DISTRICT NO. 83 CROSS-BOUNDARY REQUEST FORM

(Please follow the steps listed below)

IMPORTANT

TO THE PARENT OR GUARDIAN

1. Complete Part A.
2. Obtain the signature of the principal of the school in your catchment area (PART B).
3. Leave the completed form with the principal of the requested school.

TO THE PRINCIPAL OF THE REQUESTED SCHOOL

1. Do not complete or sign the application unless it has been previously signed by the principal of the school in the designated catchment area.
2. Complete PART C.
3. Receiving school principal is responsible for distribution.

For a non-catchment area child, transportation is the responsibility of the parents.

This form shall be submitted annually at the time programming is being done in the Spring, but not later than May 31st. Under special circumstances, application may be made at other times.

PART A - To be completed by the parent or guardian:

1. PUPIL'S NAME(S) _____ BIRTHDATE ___/___/___ PRESENT GRADE OR YEAR _____
_____ BIRTHDATE ___/___/___ PRESENT GRADE OR YEAR _____
2. ADDRESS: _____
CITY _____ POSTAL CODE _____ TELEPHONE _____
3. LIVING IN CATCHMENT AREA OF _____
4. SCHOOL CURRENTLY ATTENDING (same as 3 above ___) or _____
5. SCHOOL AND YEAR REQUESTED _____
6. NAME OR PARENT/GUARDIAN _____
7. ADDRESS (same as above ___) or _____
8. School Act, Section 74.1, subsection (6) states: If a board determines that space, facilities, and resources are available at the school in which the educational program is made available, a person whose application was received by the board by the date established under subsection (4) is entitled to enroll in that educational program in the following descending order of priority:
 - (a) a catchment area child who, in the previous school year, attended the school (at which the educational program is made available);
 - (b) a catchment area child (new students or students from another school);
 - (c) a non-catchment area child;
 - (d) a non-school district child.Date of Application: _____ Time: _____
(signature of parent/guardian)

For a non-catchment area child, transportation is the responsibility of the parents.

PART B - To be completed by the principal of the school in the catchment area where the pupil resides.

1. I have discussed the matter with the parent(s)/guardian(s). YES _____ NO _____
2. Additional Information: _____

PRINCIPAL _____ (signature) _____ (date)

PART C - To be completed by the receiving school principal.

Date application received by principal of requested school: _____

Space and facilities are available: YES _____ NO _____

THE ABOVE CROSS-BOUNDARY REQUEST IS: ACCEPTED _____ NOT ACCEPTED _____ FOR SCHOOL YEAR _____

If not accepted, it is my recommendation that the Request for Transfer be:

- (a) _____ deferred to central staff for further consideration.
- (b) _____ approved for the duration of this school year only, according to S.D. #83 Policy 9020.

For a non-catchment area child, transportation is the responsibility of the parents.

PRINCIPAL _____ (signature) _____ (date)