



Proof of Residency Requirements

Schools that register a new student must obtain sufficient documentation to support that the student and parent or guardian are 'ordinarily resident' in British Columbia. The parent or guardian of the student must produce sufficient evidence to meet the criteria of 'ordinarily resident'.

Home Owners must provide two of the following:

- Purchase agreement of home
- Recent property tax statement
- Home owner's insurance
- Notice of Assessment
- A purchase agreement (with subject removal and a deposit receipt if a recent purchase).

*If a homeowner is able to only produce **one** of the above, they will be required to also produce **two** of the following:*

- Canadian bank or credit card statement
- BC Vehicle registration
- Income tax statement
- Insurance documents

Renters must provide:

- A rental agreement signed by landlord with landlords contact phone number.

*In addition to the above, **two** of the following are required:*

- Canadian bank or credit card statement in renter's name with rental address.
- BC Vehicle registration in renter's name with rental address.
- Income tax statement in renter's name with rental address.
- Renter Insurance documents in renter's name with rental address.
- Utility bill in renter's name with rental address.

Transfer of guardianship requirements

If a transfer of guardianship has taken place, **one** of the following must be produced.

- Signed and notarized letter
- Court Order

In addition, the guardian must meet the criteria required for a resident home owner or a resident renter as described above.